SIMEN CHAPARI COLLEGE, Dhemaji, Assam

Library Profile
(Self Study Report)

Submitted to

NAAC

CLIC

College Library&InformationCentre.Dhemaji, Assam.

www.simenchaparicollege

LIBRARY

INTRODUCTION

Library: -The name of the Library of Simen Chapari College is Central Library. The Simen Chapari College was established in the year 1994. The college was established through the efforts of the People of the locality. At the initial stage, the governing body of the college started this library with a minimum number of books arranged in wooden shelves through contribution of a few leading guardians. However, the college could store properties in the library from the year 2007. And presently with the name as Simen Chapari College central Library, it has the strength of not less than 15000 books. This library is now centered in the Southern part of the college building (In the ground floor of the two storied building) facilitated with reading tables, computer section for E-Learning and spacious area for the library team. The Central library has digital automation system and RFID tagging (7000 nos. of books) through the intimation of soul 3.0. Teachers are quite cooperative and helpful in strengthening the library resources.

Objectives:
The College Library intends to-
1. Extend support to teaching, learning and research initiatives of the college
2. Provide career employment information resources to the users
3. Provide access to internet, OPAC and e-resources
4. Create a suitable ambience for optimum usage of library resources
5. Assist in retrieval of reading material and e- resources.
6. Be of service to the neighboring community, senior citizens, alumni by extending the available information resources endeavor to meet changing user needs challenges
7. Be one of the most resourceful houses for students' capacity building.

A. LIBRARY IS AUTOMATED USING INTEGRATED LIBRARY MANAGEMENT SYSTEM (ILMS)

Library has initiated the automation process with Integrated Library Management system SOUL 3.0 of INFLIBNET centre purchased in August 2022. Further, the library at the initial stage started to create the book and user database using the ILMS. Till date, about 9000 numbers of books (Retrospective conversion) are converted into the electronic bibliographic accessible form. Further, all the library users membership detail is converted into machine readable form.

a. Integration of RFID with ILMS

For smooth and fast service, the library has upgraded and link its ILMS SOUL 3.0 with the RFID system where books and patrons are linked with RFID tag. About, 7000 books and all the library users (students, teachers and Non-teaching staff) were completed with RFID tag.

b. Automated circulation integrating RFID with ILMS

The library has currently upgraded its manual issue –return system into the RFID supporting automated system. Books are issued using the RFID detecting scanner of both the user and books.

c. Migration **of Manual Library gate with RFID supporting Automated Gate**

The library has upgraded its existing manual Gate register system with the automatic RFID Biometric Access control system of its library users.

d. OPAC Browsing Facility
   For maximum use of the existing library collection, the OPAC (Online public access catalogue) browsing facility is made available through OPAC nodes.
e. LAN set up with networking

The ILMS server SOUL 3.0 is further extended using the LAN connectivity to five more computers.

f. Digital Notice Board

   The library is using the digital notice board for disseminating the current information of collection, transaction statistics, etc. Further, the current status of the users can be known through the Digital notice Board.

g. Book Tagging and Identity card Printing: Presently, the library after acquiring the RFID system from vendors has enhanced capacity building of its staff who are directly handling the Book tagging and I card printing with barcode facility.
B. Subscription to e-resources
   The library initiated the process of registration to the e-shodhsindhu (N-LIST) of INFLIBNET Centre. Further, the registration is successfully received by INFLIBNET centre. Further, the Library has provided the link to the different Open educational resources and ICT initiatives of Ministry of Education, government of India such as National Digital Library of India, e-PG Pathshshala, SWAYAM, Shodhganga, CEC Open Education Resources for UG courses, SWAYAM –PRABHA. Moreover, the library has provided the access facility of ten computer for browsing the OER resources and other academic internet resources.

 LINK TO Open Education Resources (OER)

ICT INITATIVES OF MINISTRY OF EDUCATION,GOVERNMENT OF INDIA

1. **National Digital Library of India**
   It connects all the digital libraries of India into a single platform where one can access e-books, e-articles, previous years question papers, educational videos related to a course, competitive examinations study materials, etc. For more information, please visit https://ndl.iitkgp.ac.in/

2. **E-PG Pathshshala**
   This online resource platform for learning is another ICT initiative of Ministry of Education, Government of India. It covers 70 subjects where both textual and videos

learning materials are disseminated in the online mode. Under each subject, paper wise e-content is organized. Under each paper, different modules are provided. Paper and modules can be imagine with similar concept of a book having different chapters. For more information, one may visit https://epgp.inflibnet.ac.in/.

3. **CEC Open Education Resources for UG courses**
Consortium for Educational communication: an autonomous inter-university centre of UGC on electronic media has taken the initiative to develop e-content in 87 Under Graduate subject based on the model syllabi of UGC. The e-content are prepared after following the four quadrant approach of e-content creation. For further information, one may visit https://cec.nic.in/cec/curriculum_class.

4. **SWAYAM**
It is platform where different courses are provided for the learners from school level to the PG level. Now- a- days' even formal courses are available in the online environment where the students will not only learn but also get due acknowledgement in the form of certification. For getting the more information on SWAYAM platform, learners can visit the website https://swayam.gov.in/.

5. **Shodhganga**
This platform provided access of full text thesis of the Research scholars who has been awarded the Phd degree from any recognized universities/institutes of India https://shodhganga.inflibnet.ac.in/

6. **SWAYAM PRABHA:** Learning without internet connectivity through the help of satellite channels like Television networks of Dish TV, DD DISH, etc, Here the learners can attend the lectures of the quality teachers. There are 34 DTH channels which telecast the programme from school to the higher education level. An online platform is also build to assist the users in using the SWAYAM PRABH channels https://www.swayamprabha.gov.in/

For the Success of the library our honoured person's are –
1. Dr. SachinDoley
2. Mr. Tankeswar Boruah
3. Mr. Krishna Bhujel

Donated person –
1. KanchaPegu ,RawonKumoliya,SimenChapori

Supporting staff –
1. Mr. Indreswar Pait,Librarian
2. Mrs. Junmoni Raidongia, Asst. Librarian
3. Mrs. Ranjeeta Pegu, Library Asst.
4. MrsBangbuli Boro, Library Asst.
5. Sri Jaygeswar Basumatary, Library Bearer

Library Architecture:
The Library Hall consists of Reading Room, periodicals sections, reference & competitive section, server room, digital library, circulation center.
Users: The clientele of library includes all the students, teaching faculty, & non-teaching staff.

Collection:

Library has about 15000 (fifteen thousand) books at present & it covers many broader to minute subjects.

Library subscribes to journals, periodicals related to subject & also to recreational magazines.

Library subscribes to 5 newspapers covering English& Assamese.

Library Section:
1. Reference Section 1
2. Books Sections
3. Newspaper reading section
4. Internet facility
5. Stock
6. Books issue section
7. Books Return section

Acquisition policy:

Books are purchased under approval of library advisory committee (LAC). Budget is distributed among all the departments. Indents are acquired from the in charges of all departments. As per the available budget, orders are placed with approved book suppliers and books are purchased. The following grants & funds will be utilized for the library books.

1. University Grants Commission
2. State Government Special budget
3. Library Special fee fund of college

Library Advisory committee:

The committee plays an important role in all library activities. The college library advisory committee consists of the following members:

1. Dr. SachinDoley, Principal, Chairman
2. Mrs. JunmoniRaidongia, Asst. Librarian, convener members
3. Mr. Tankeswar Boruah, HOD of the Sociology Deptt.
4. Mr. Krishna Bhujel, HOD of the EnglishDeptt.
5. Mr. TralukyaPhukan, HOD of the Economics Deptt.
6. Dr. JibanBuragohain, HOD of the philosophy Deptt.
7. Dr.Ananta Doley. Coordinator of IQAC.

LIBRARY AUTOMATION&BARCODING:

The College Library automation is under process. Installed licensed software-SOUL 3.0 Limited edition of INFLIBNET-UGC for automation of Library. However presently the library is automated for module OPAC (online public access catalogue). The library database is created and updated with around 15000 records in SOUL OF UGCINFLIBNET. Bar coding work initiated and work is in progress and also RFID LABEL tagging 7000 thousands books. The College Library apply to registered, N-LIST, INFLIBNET Centre for Facility of ebooks, ejouurnals and digitial books.

INFRASTRUCTURAL facilities in Library,
1. Reading table   20 nos
2.Chairs for reading 60
3.Table 4 +
4.Kushion Chair 16 Nos
5.Steel Almirah 3(2 nos small
6.Catalouge Cabin 1(made from wooden)
7.Fan 10
8.Stand Fan 2
9.Book shelve 43 +
10. Reg   1
11.Biomatrics Access Control   1
12.Computer $_+$ UPS 5 + 10 = 15 Nos
13.SERVER 1
14.short table   3
15.Title card box 1
16. Megazine box.
17.Computer Table   9
18.Scanner   1
19.Printer   1
20.Barcode reader& printer
21.IDENTITYCARD entrust   EM2   1
22. Library automation SOFTWARE SOUL.

LIBRARY SERVICES

1. Digital Library card to Teachers & Students
2. Books borrowing facility
3. Reference service
4. Career Guidance/Competitive skills development
5. Internet service
6. OPAC Online public Access Catalogue
7. Reprographic service
8. CAS – Current Awareness Service
9. News Paper Clipping service
10. English improvement texts

Text Book Services :-

The main aim of college library is to support the formal& informal education by providing the required reading materials to the users. The library acquires reading materials on all disciplines taught in the college. Our college library has a good collection of textbooks catering to the needs of students as most of them come from rural area and belong to socially and economically under privileged sections of the society who cannot afford to buy text books. Library Books are provided to the students.

Library issues 2 books to Under Graduate Students and Teachers. Every book will be issued for 15 days and renewed in time. Books are issued to the students on all days of the week during working hours.

Library reading Room

The Library provides vast material on various branches of knowledge. The library has a spacious reading room where in the students and staff may go through the periodicals, newspapers, magazines, subject journals covering all the language spheres. Some back volumes of journals are also available.

The List of available reading material is

1. Journals   10
2. Competitive and General Magazines   10
3. Newspapers   5

Reference Service :-

The library aids the teachers in keeping abreast of developments in their fields. A good collection of reference books from broader to minute subjects are available in the library separate reference sections are available for staff and students.

News Paper clipping Service:-

Newspaper clippings regarding news covered about the college activites are collected and maintained.

Career and courses service :-
Library displays latest notifications regarding career opportunities and availabillty of various courses in deferent universities on notice board.

Competitive Section:-
Library tries to inculcate reading habits at the initial stage so that the students become regular and effective users of future and face the competitive world.
The library has a good collection of competitive material for various exams and Entrance Test.

Thought for the day
Thought for the day is written by students on the reading room board every day.

Recreational Center :-
Library also provides with light reading material like magazines, weeklies, novels for recreation. Every day around 100 to 120 students and 10 to 20 staff members visit the reference section. Average number of books issued per year is 5000.

Internet facility is provided in the library where the students and staff may browse the online journals of their interest. Free E journals list is placed in the library. CD's on different subjects are also available.Subcription to N-LIST programme of UGC INFLIBNET.

LIBRARY STATISTICS:-
Library Collection

1.Total number of Volumses: 15000
2.Reference Books/Titles
3.Text Books
4. Periodicals :- Gariyashi ---66,Compitition Success-----70,Protiyogita Kiran ------61, Outlooks----48,Priya Sakhi-------71,Aina---67,Prakash---54Bara uthar---60, Current affairs—69,Kurushetra—1,Barta Pakhily
JOURNALS :---------THE HERITAGE(Total no of -24)
5.NewsPapers:- 5
Books with RFID Tag 7000.Barcode machine and scanner available for automation circulation.