

SIMEN CHAPARI COLLEGE

P.O. SIMEN CHAPORI, DIST. DHEMAJI

College website : <https://www.simenchaparicollege.org>

1. SIMEN CHAPARI COLLEGE : AN OVERVIEW

Simen Chapari College was established in 1994 with the efforts of the people of the Simen Chapori locality considering the necessity of an institute of higher studies owing to the increasing number of passed out students from Senior Secondary schools as well as for development of the society through the enlightenment of education. Besides this, the senior citizens opined that education can alone be the instrumental in bringing about social change and promote culture and human values. They also conceived the idea of setting up this institution for facilitating education to those who are being deprived of higher studies due to poor economic condition.

Simen Chapari College, now a premier institute of higher education, is located at Latitude, 27.710995 (North) and long' 94.883662 of Simen Chapori, under Jonai Sub-Division, MSTD Block, Jonai, in the District of Dhemaji, Assam. It is affiliated to Dibrugarh University, Dibrugarh, Assam, across the bordering area of Arunachal Pradesh, inhabited largely by the people of different tribes and ethnic groups having their distinct culture, tradition, religions and languages. The college is situated at a distance of 56 kilometers from Dhemaji, the district headquarter and 72 kilometres from Dibrugarh town.

Since its inception, the college has been run under the able guidance and supervision of the Governing Body and with the cooperation of conscious people till the day of its provincialization by the state government w.e.f.01-01-2013. The college authorities have invested their efforts well for impartment of co-educational quality education with parental care by creating sound educational environment among the students, providing pure and safe drinking water facility, spacious nature of classroom apartments, open air playground, greenish garden, guidance and counseling etc. Care is also taken for the growth of physical, mental and social health of the students through proper suggestion, interaction, workshops and training like yoga exercises and meditation.

The college came into existence on 23rd September, 1994. At present, the college offers Honours courses in 10 different subjects. The college is outfitted with all modern facilities within a picturesque campus.

2. UNDERGRADUATE COURSE STRUCTURE (AS PER NEP-2020):

DIBRUGARH UNIVERSITY REGULATIONS FOR THE FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP) IN CHOICE BASED CREDIT SYSTEM (CBCS), 2023

(I) Short Title, Commencement and Applicability

These Regulations shall be called the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2023. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree

(Honours) and Four Year UG Degree (Honours with Research). Hereinafter, it will be referred to as Dibrugarh University Regulations for the Four Year Undergraduate Programme in Choice Based Credit System, 2023.

The Regulations shall come in to effect from the Academic Session, 2023-2024.

The Regulations shall be applicable to the students enrolled in the aforementioned academic programmes conducted by the Departments/Centers for Studies of Dibrugarh University/Colleges/Institutes affiliated to/permitted by Dibrugarh University from the academic session 2023-24.

2. Objectives

The objectives of the regulations are—

- 2.1** To conduct undergraduate programmes-- UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) in various fields of Study/Discipline as per the guidelines of UGC's Curriculum and Credit Framework in the light of NEP, 2020.
- 2.2** To provide a multidisciplinary set-up to build vibrant communities of scholars and peers, breakdown harmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education.
- 2.3** To nurture avenues for developing holistic individuals through an identified set of skills and values.
- 2.4** To provide a student centric, flexible, choice based credit framework with multiple entry and exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

3. Graduate Attributes

3.1 Learning outcomes specific to disciplinary/interdisciplinary areas of learning:

Graduates should be able to demonstrate the acquisition of

- i. Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study in a broad multidisciplinary context.
- ii. Practical, professional and procedural knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field of learning.
- iii. Skills in areas related to specialization in the chosen disciplinary/multidisciplinary areas of learning in a broad multidisciplinary context.
- iv. Capacity to extrapolate from what has been learned, translate concepts into real life situations and apply acquired competencies in new/unfamiliar contexts.

- 3.2 Generic learning Outcomes:** Graduates should be able to demonstrate the capabilities of Complex problem solving, Critical thinking, creativity, communication skills, analytical reasoning, research related skills,

coordinating/collaborating with others, leadership readiness/qualities, learning how to learn skills, digital and technological skills, multicultural competence and inclusive spirit, value inculcation, autonomy, responsibility and accountability, environmental awareness and action, community engagement and service and empathy.

4. Definitions:

4.1 Undergraduate Programmes: Undergraduate programmes will include the following

- (i) **UG Certificate programme:** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.
- (ii) **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.
- (iii) **Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 3-year (6semester) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of 132 credits. Provision of double Major shall be implemented in due course of time.
- (iv) **Four Year UG Programme with honours (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.
- (v) **Four Year UG Programme with honours with Research (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of 176 credits. Provision of double Major shall be implemented in due

course of time.

- 4.1 College:** The term 'College' means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.
- 4.2 Department:** The term 'Department' is used to mean a Department of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University.
- 4.3 Centre for Studies:** The term 'Centre for Studies' is used to mean a Centre for Studies of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University
- 4.4 Programme:** The term 'programme' is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.
- 4.5 Course:** A "Course" means one of the specified units which goes to comprise a programme of study.
- 4.6 Academic Year:** An 'Academic Year' means a period of twelve months consisting of two semesters.
- 4.7 Semester:** The word "semester" is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.
- 4.8 Semester Duration:** A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.
- 4.9 In-semester:** The word "in-semester" is used to refer to the continuous evaluation within the half-yearly term.
- 4.10 End-semester:** The word "end-semester" is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.
- 4.11 Credit:** A 'credit' is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component. Credit shall be defined as

Sl. No	Components	Number of Hours per week	Number of hours per Semester	Credit
1	Lecture	1 Hour	15 Hours	1
2	Tutorial	1 Hour	15 Hours	1
3	Laboratory Work, Seminar/Group Discussion	2 Hours	30 Hours	1

4	Experiential Learning, Internship, Community Engagement and services, Field visit/Industrial visit, Studio Activities, Field practices/projects etc.	3 Hours	45 Hours	1
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4.12 Academic Bank of Credits (ABC): ‘Academic Bank of Credits (ABC)’ is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning.

4.13 Academic Flexibility: ‘Academic Flexibility’ is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offering multiple entry and multiple exit facilities removing the rigid curricular boundaries and creating new possibilities of life-long learning.

4.14 Credit accumulation: ‘Credit Accumulation’ means the facility created by ABC in the Academic Bank Account opened by the students across the country in order to transfer and consolidate the ‘credits’ earned by them by undergoing ‘courses’ in any of the eligible HEIs.

4.15 Credit recognition: ‘Credit Recognition’ means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.

4.16 Credit redemption: ‘Credit redemption’ means the process of commuting the accrued ‘credits’ in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the ‘credits requirements’ for the award of Certificates/Diplomas/Degrees etc. by the degree awarding HEIs.

4.17 Credit transfer: ‘Credit transfer’ means the mechanism by which the eligible HEIs registered with ABC are able to receive or provide prescribed ‘credits’ to individual registered ABC account in adherence to the UGC credit norms for the ‘course/s’ registered by the desirous students in any HEIs within India.

4.18 Course teacher: A ‘Course teacher’ is a teacher or any person who is engaged by the University/ College/Institute for teaching a Course. He/ she shall perform the following functions:

- (i) Teaching the Course approved by the statutory authorities.
- (ii) Maintaining attendance and performance records of all the students registered for the Course(s) he/she teaches.
- (iii) Conducting In-semester Assessment (Internal Assessment)
- (iv) Involving himself/herself in preparation and moderation of question papers, evaluation, scrutiny and finalization of results of the course(s) etc. whenever needed.

- (v) Participating in various curricular and co-curricular activities as and when necessary.
- (vi) Preparing syllabus of different Courses whenever necessary.

4.19 Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board: There shall be a Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board to be constituted as below:

- (i) Chairperson : Vice Chancellor
- (ii) Members : The Registrar, Deans of the Faculties of Studies, Controller of Examinations, the Director, IQAC, D.U, five Principals of the colleges to be nominated by the Vice-Chancellor, One Joint/ Deputy Controller of Examinations to be nominated by the Vice-Chancellor and the Inspector of Colleges.
- (iii) Member Secretary : The Deputy Registrar (Academic)

4.20 Semester Duration:

- i) Odd Semesters: July–December (including end-semester examinations and semester breaks)
- ii) Even Semester: January-June (including end-semester examinations and semester breaks)

Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

5 Extent of Application:

The Regulations shall be applicable to the students enrolled for the Courses of Study leading to the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research)

6 Academic Schedule: The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

7 Admission Notice and Criteria:

7.1 Newspaper Notice/Notification through University/College/Institutes websites inviting applications for admission into the different programmes shall be issued by the Registrar of the University/Principals of the colleges/institutes as per the Academic Calendar of the University. The minimum eligibility for admission into the UG programmes shall be as below:

7.2 Minimum eligibility criteria for admission in Four Year Undergraduate programmes: Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

7.3 Minimum eligibility criteria for multiple entry points of the UG programmes

- a. **1st year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.
- b. **2nd year:** A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme. These students are to take admission in the 2nd year within a period of three years from obtaining the UG certificate from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- c. **3rd year:** A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme. These students are to take admission in the 3rd year UG programme within a period of three years from obtaining the UG diploma from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- d. **4th Year (Honours):** A Bachelor's degree after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.
- e. **4th Year (Honours with Research):** A three year Bachelor Degree with a minimum of 7.5 CGPA. The minimum entry requirement for 4th year (Honours/Research) UG programme within a period of three years from obtaining 3 year Bachelor Degree from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

7.4 The admission or eligibility criteria shall be fixed by the Academic Council from time to time whenever necessary. The University/ colleges/ institutes may also adopt own policy for admission or selection of eligible candidates for admission complying with the eligibility criteria as prescribed.

7.5 Statutory reservation policy of the government shall be followed in case of selection of eligible candidates for admission.

8 Course Structure:

8.1 The Course Structure of the Undergraduate Academic Programmes shall be as per the Course Structure given in **Annexure I**. The nature of the Courses for all Under Graduate Academic programmes shall be as below:

Sl. No	Category of the course	Course	Description
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1	<p>Major Discipline: Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline</p>	Major discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
2	<p>Minor discipline: Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline</p>	Minor discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline.

3	<p>Multi- Disciplinary Generic Elective: All UG students are required to undergo 3 introductory level courses relating to any of the broad disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education.</p> <p><i>However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and the discipline which he/she has chosen as Major.</i></p>	Multi-Disciplinary Generic Elective-Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of Studies shall offer GEC
		Multi-Disciplinary Generic Elective-Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, Communication and Media, etc. Each Department/Centre of Studies shall offer GEC
		Multi-Disciplinary Generic Elective-Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, Creative writing and Literature, Philosophy, etc. Each Department/Centre of Studies shall offer GEC
4	<p>Ability Enhancement Courses: These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.</p>	Language (MIL/Regional Language)	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English shall offer Language Courses
		Language and Communication Skills (English)	Students are required to achieve competency in the use of English language with special emphasis on language and Communication Skills. Department of English shall offer this course

		Mathematical and Computational Thinking and Analysis	<p>Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courses would focus on the methodology used to analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a level of proficiency in using and analyzing quantitative information.</p>
5	<p>Value Added Course 2: The courses aim to enable the students to acquire and demonstrate certain values</p>	<p>Health and Wellness</p>	<p>The Course components relating to Health and Wellness seek to promote an optimal state of physical, emotional, intellectual, social, spiritual and environmental wellbeing of a person.</p>
		Yoga	<p>Yoga, Sports and Fitness activities will be organized outside the regular institutional working hours.</p>
		Environmental Education/Science	<p>The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and</p>

			<p>pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall be more emphasis on community-based activities.</p>
		Digital and Technological Solutions/Digital Fluency	<p>Courses in cutting-edge areas that are fast gaining prominence such as Artificial Intelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.</p>
		Understanding India	<p>The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of the Indian knowledge systems, Indian education system and the roles and obligations of teachers to the nation in general and to the school/community/society, specifically.</p>
6	<p>Skill Enhancement courses: These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.</p>		<p>The institution may design courses as per the students' needs and available institutional resources subject to approval of the Dibrugarh University.</p>

7	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):	The curricular component of ‘community engagement and service’ seeks to expose students to the socio-economic issues in society so that the theoretical learning can be supplemented by actual life experiences to generate solutions to real-life problems. This component will include participation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives and mentoring school students and other community works
8	Field based learning/project	The field-based learning/project will attempt to provide opportunities for students to understand the different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in rural and urban contexts, and to observe and study actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
9	Internship	Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engage with the practical side of their learning and, as a by-product, further improve their employability.

10	Research Project	All students pursuing a Four-Year Bachelor's Degree with Honours with Research will be required to take up research oriented advanced courses, research methodology courses and a research project.
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- 8.2** A Course may also take the form of a Dissertation/ Project work/ Practical training/ Fieldwork/Internship, etc.
- 8.3** A student shall have to study the academic programme as per the scheme of the Programme. Even if a candidate earns the required number of credits before completion of the full duration of the programme, he/she shall not be entitled for the degree.

9 Course Enrolment

- 9.1** The minimum and maximum credits to be opted by a student for qualifying of a Undergraduate programme shall be as per the Course Structure given as **Annexure I**.
- 9.2 Change in Major:** Students shall be allowed to change major within the broad discipline at the end of the second semester by giving him/her sufficient time to explore interdisciplinary courses during the first year. *The HEIs may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major.*
- 9.3 Change in Minor:** Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a major obtains a minimum of 12 credits from another branch then the student will be awarded Bachelor degree in previous with a minor in later.

10 Attendance

- 10.1** The Course Teacher shall be responsible for maintaining a record of attendance of students who have enrolled for the course.
- 10.2** All Course Teachers of college/institutions shall intimate the Principal/ Director of a college/ Institute through the Head of the Department concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 80%of attendance during the total number of class days.
In case of University Departments/Centre for Studies all course teachers shall intimate the Head of the Department/Chairperson of the Centre for Studies concerned at least thirty

calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days.

- 10.3** A student who has less than 80% attendance in average shall not be permitted to sit for the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons, on recommendation of the Head/Chairperson/ Principals of the Department/Centre/College on payment of a prescribed fee(s).

The Head of the Departments/Chairperson of the Centre for Studies/Principals of the Colleges shall announce the names of all students who shall not be eligible to take the End- semester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned Course(s) when it is offered next.

- 10.4** A student declared as dis-collegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

11 Examination and Evaluation:

- (a) Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
- (b) There shall be 20% marks for in-semester assessment and 80% marks for End-semester examination in each course during every semester.
- (c) There shall be no provision for re-evaluation of the answer-scripts of the end-semester examinations. However, a candidate may apply for re-scrutiny.

(d) In-semester Assessment:

- (i) In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.
- (ii) The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations. The Department/Centre for Studies may arrange special in-semester examination whenever

necessary.

(e) **End Semester Examination:**

- (i) There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.
- (ii) The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.
- (iii) The time given for End-semester examination for each Course shall be based on the credits/marks of the course.
- (iv) Emphasis needs to be given on problem solving, application level questions as prescribed by National Education Policy, 2020. The question paper should include different forms of question.
- (f) **Confidential Works:** Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance.
- (g) The mode of the conduct of the end-semester examinations of the practical/dissertation courses shall be partially external as below:
 - i. The end-semester examinations of all practical/dissertation courses shall be conducted by a Board of Examiners consisting of the internal examiner (the concerned course teacher) and an external examiner appointed by the Controller of Examinations.
 - ii. A student shall not be allowed to take more than one full course as project work in a single semester.
- (h) The mode of end-semester examination and evaluation of the Course shall be specified in the detailed syllabus of the course concerned.
- (i) End-semester practical examinations shall normally be held before the theory examinations.

(j) Betterment Examination:

- i. A student shall be entitled to take the 'Betterment Examinations' in any two theory courses after successful completion of 3 year/4year programme only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch.
- ii. No betterments shall be allowed in the practical/project/dissertation/internship examinations.

12 Results and Progression:

12.1 A candidate shall be declared as passed a Programme, provided he/she secures-

12.1.1 At least 30% of marks in each Course in the End Semester Examinations combining both theory and practical examinations

12.1.2 At least 'P' grade in the 10 point scale combining both the in-semester and End Semester Examination performance.

12.1.3 There shall be no separate pass mark for In-semester Assessment.

12.2 A candidate shall be declared as passed a semester/ programme, provided he/ she secures at least 'P' grade in the 10 point scale (given in clause) in all the Courses separately.

12.3 There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary.

12.4 The marks of In-semester examinations obtained by the candidate shall be carried over for declaring any result.

12.5 A candidate who fails or does not appear in one or more Courses of any end semester examinations up to fifth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carryover course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course the candidate shall have to reappear in the examination for both the components.

12.6 If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of

the previous semesters.

- 12.7** A candidate who fails or does not appear in one or more courses of seventh semester examinations shall be provisionally promoted to the eighth semester with the failed course as carry over course(s). If a candidate clears the eighth semester examination before clearing all the courses of the seventh semesters, the result of the eighth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/she clears the courses of the previous semester.
- 12.8** A student must clear all his/her Semester Examinations within six (6) years for three year undergraduate programme and seven years for four year undergraduate programme (with honours/research) from the dates of admission to the First Semester of any Programme irrespective of the number of examinations appeared by the student.
- 12.9** Since the Semester system involves continuous assessment, there shall be no scope for a student to appear as a private candidate in any programme in this system.
- 12.10** A candidate shall be declared to have passed provided he/she has passed all the Semesters and in all the Courses separately for the concerned programme.
- 12.11** The Controller of Examinations shall declare the results of different programmes and issue Grade-sheets. ***The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.***
- 12.12** The first rank holder of a programme shall be decided on the basis of the CGPA. However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.
- 12.13** Results of the candidates appeared in the Betterment or Backlog Examinations shall not be counted for the award of Prizes/Medals, Rank or Distinction.

13 Provision of Multiple Exit:

- 13.1 Exit 1:** There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 44 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination.
- 13.2 Exit 2:** There is a provision of exit after successful completion of 2 years (four semesters). A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured minimum of 88 credits will be awarded a UG

Diploma (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th Semester examination.

13.3 Exit 3: Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 132 credits.

13.4 Four Year UG Programme with Honours (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the major discipline after successful completion of four years with Discipline Specific Elective Courses in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 176 credits.

13.5 Four Year UG Programme with Honours with Research (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours with Research degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7th and 8th Semesters, securing 176 credits.

14 Qualification type and Minimum credit requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification title	Minimum credit requirement
Level 5	Undergraduate Certificate	44+4
Level 6	Undergraduate Diploma	88+4
Level 7	Bachelor's Degree	132
Level 8	Bachelor's Degree (Honours and Honours with Research)	176

15 Grading System

15.1 The absolute grading system shall be applied in evaluating performance of the

students.

- 15.2** The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70% -80%)
B+	Good	7 (Marks securing 60% -70%)
B	Above Average	6 (Marks securing 50% -60%)
C	Average	5 (Marks securing 40%- 50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0
Ab	(absent)	0

*Exclusive Class Interval technique shall be followed in calculation of Grade Point.

- 15.3** Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below

- (i) The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student.

$$SGPA (S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

Where C_i is the number of credit of the i th course and G_i is the grade point scored by the student in the i th course.

Example for computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit X Grade)
I	Major (Core)	4	A	8	4X8=32

I	Minor	4	B+	7	4X7=28
I	GEC 1	3	B	6	3X6=18
I	AEC (Language)	4	A+	9	4X9=36
I	Value Added Course I	2	A	8	2X8=16
I	Value Added Course II	2	A	8	2X8=16
I	SEC	3	B+	7	3X7=21
		22			167
	SGPA				167/22= 7.59

- (ii) The CGPA is also calculated in the same manner taking in to account all the courses undergone by a student over all the semesters of a programme.

$$CGPA (Si) = \frac{\sum CiSi}{\sum Ci}$$

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00
CGPA= (22 X 7.59+ 22 X 8.00+22 X 7.6+22 X 7.59+22 X 8.00+22 X 7.00)/132= 7.63					

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

- (iii) **Conversion of CGPA in to percentage (%):** CGPA will be multiplied by 10. Percentage of marks = (CGPA X 10)
- (iv) The Letter grade 'B+' and above shall be considered as First Class and Letter grade 'B' shall be considered as Second Class.
- (v) A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or 'Abs' (Absent/Incomplete).
- (vi) If a candidate secures 'F' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.
- (vii) If a student secures 'F' grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.
- (viii) 'Abs' grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:

- (a) If a candidate fails to appear in any Course(s) in an end semester examination.
- (b) If a candidate fails to submit the project work/dissertation / assignment of an end semester examination.
- (c) If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.
- (ix) The candidates not appearing in a Semester Examination shall be considered as an '**Abs**' candidate **and** that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the '**Abs**' grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

16 Transcript

The University may issue consolidated Transcript on payment of a prescribed fee which shall contain Letter grades, grade points and SGPA and CGPA mentioning the Course Titles in details, medium of instruction and programme duration.

17 Academic Bank of Credit:

17.1 Institution Registration: 17.1.1.1

The HEIs shall register on NAD/ABC in the concerned portal. Institution shall designate a Nodal Officer and set up a dedicated NAD/ABC cell for implementation of NAD/ABC Scheme and reflect their details (Name, Designation, Mobile No. and email id) on its website.

17.1.1.2

Institution shall advise the students to register on ABC through the ABC portal

17.1.1.3

Institution shall make ABC id a mandatory field in the admission forms, Examination forms or if possible on students Identity card also.

17.1.1.4

Institution shall display the posters and templates and place them on the canteen,

Library, Notice Board and around the playground or the place where there is maximum movements of students

17.1.1.5

Institution shall organize Seminar/Workshop for information and publicity about ABC in campus as well as respective affiliated colleges.

17.2 Student Registration: Students shall register themselves by visiting the ABC website and creating a student account through the concerned institution and records has to be submitted to the institution.

18 Credit Transfer: Inter- Institutional transfer of Credits may be considered by the Dibrugarh University on reciprocal basis or in compliance with the relevant Guidelines of the UGC. However, a candidate from other university has to fulfill minimum credit requirements as prescribed by Dibrugarh University.

19 Mentor Mentee Forum

There shall be Mentor Mentee forums in each semester in each of the Department and Centre for Studies. The forum will be comprised of the Mentor to be appointed by the Head of the department/Chairperson of the Centre for Studies and assigned mentees. Concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator.

19.1 Functions of Mentor Mentee forum will be—

19.1.1 Dealing with the issues experienced by the mentees in the classroom, laboratories, internship, field work, project work etc or in any other academic activities.

19.1.2 Orienting the mentees the details of the FYUGP regulation.

19.1.3 Orienting the mentees with the academic schedule including the dates of assessment and the syllabus coverage for each assessment.

19.1.4 Analyzing the performance of the mentees after each of the tests and finding the ways to improve.

19.1.5 Conducting at least one meeting in a month

19.2 Functions of Mentor Mentee forum will be—

19.2.1.1.1 To act as a link between the Head of the Department/Chairperson of the Centre for Studies and the concerned mentees.

19.2.1.1.2 To collect and maintain various records as required by the Department/

19.2.1.1.3 Guiding the mentees in various academic functions

19.2.1.1.4 To monitor the academic performances of the mentees.

19.2.1.1.5 To organize mentor mentee meeting.

20 General:

a. It shall be ensured that the University shall maintain fundamental code of professional ethics in implementing these Regulations.

b. For any matter not covered under these Regulations, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended) shall be applicable.

- c. The Dibrugarh University FYUGP Board and/or the Examination Committee of the University shall remove any difficulty, which may arise in the course of operations relating to execution.

ANNEXURE I

COURSE STRUCTURE OF FOUR YEAR UNDER GRADUATE PROGRAMMES (FYUGP) IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES

TO BE EFFECTIVE FROM 2023-2024 SESSION

Year	Semester	Course (Lecture+Tutorial+Practical)(L+T+P)	No. of Courses	Credit per Course	Total Credit
		Major (Core)	1	4	4
1	1 st Semester	Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –I/ Social Science/Humanities-I/Commerce-I	1	3	3
		AEC Language (MIL/Regional Language)	1	4	4
		Value Added Course1: Understanding India	1	2	2
		Value Added Course 2: Health and Wellness	1	2	2
		Skill Enhancement Course	1	3	3
		Total			
	2 nd Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –II /Social Science/Humanities–II/Commerce-II	1	3	3
		AEC: Language and Communication Skills (English)-II	1	4	4
		Value Added Course 3: Environmental Education with emphasis on community-based activities (more emphasis on practical)	1	2	2
		Value Added Course 4: Yoga	1	2	2
		Skill Enhancement Course	1	3	3
Total				22	
Grand Total (Semester I and II)					44
<p>The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1st and 2nd Semester</p>					
	3 rd Semester	Major	2	4	8
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science/Social Science/Humanities - III/Commerce-III	1	3	3

		Value Added Course 5: Digital and Technological Solutions/Digital Fluency	1	2	2
		Skill Enhancement Course	1	3	3
		Ability Enhancement Course: Communicative English/ Mathematical Ability	1	2	2
		Total			22
4 th Semester		Major (Core)	4	4 Credit per course	16
		Minor	1	4	4
		Community engagement (NCC/NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.)	1	2	2
		Total			22
Grand Total (Semester I, II, III and IV)					88

The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credit inskill based vocational courses offered during First Year or Second Year summer term or internship / Apprenticeship

5 th Semester		Major	4	4	16
		Minor	1	4	4
		Internship	1	2	2
		Total			22
6 th Semester		Major	4	4 Credit per course	16
		Minor	1	4	4
		Project	1	2	2
		Total			22
Grand Total (Semester I, II, III, IV, V and VI)					132

be awarded Bachelor of (in the Field of Study/Discipline) (3 years) after securing the requisite 132 Credits on completion of Semester VI

7 th Semester		Major	3	4 Credits per Course	12
		Minor	1	4	4
		Research Ethics and Methodology	1	4	4
		Research Project (Development of Project/Research proposal, Review of related literature)/ DSE Course in lieu of Research Project	1	2	2
		Total			22
8 th Semester		Major (Core and Elective)	3	4 Credits per Course	12
		Minor	1	4	4
		Dissertation (Collection of Data, Analysis and Preparation of Report)/2 DSE Courses of 3 credits each in lieu of Dissertation	1	6	6

	Total			22
Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)				176
Students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours and Honours with Research) (4 years) after securing the requisite 176 Credits on completion of Semester VIII				

Annexure II: Semester wise Distribution of Credits

Semester	Major (Core)	Minor	Multi-Disciplinary Generic Elective course	Ability Enhancement Course (AEC)	Value Added Course (VAC)	Skill Enhancement Course (SEC)	Others	Total Credit	Exit Option (With Certificate / Diploma and Degree)
I	4	4	3	4	2+2=4	3	--	22	UG Certificate 44+ 4=48
II	4	4	3	4	2+2=4	3	--	22	
III	4x2=8	4	3	2	2	3	--	22	UG Diploma 88+ 4=92
IV	4X4=16	4	--	--	--	--	(Community engagement)	22	
V	4X4=16	4	--	--	--	--	2 (Internship)	22	UG Year 132
VI	4X4=16	4	--	--	--	--	Project/ 2x1 (DSE)	22	
VII	4X3=12	4	--	--	--	--	6 (Research Methodology and Project) / 3x2=6 (DSE)	22	Four Year UG (Honours/ (Honours with Research) 176
VIII	4X3=12	4	--	--	--	--	6 (Dissertation)	22	
Total	88	32	9	10	10	9	18	176	

***On exit, students may be awarded UG Certificate/UG Diploma (in the Field of Study/Discipline) after securing the requisite 44 or 88 Credits on completion of Semester II/IV provided they secure additional 4 credit in skill based vocational courses or internship / Apprenticeship in addition to the Credits earned from Skill Enhancement Courses (SEC).**

4. ADMISSION PROCEDURE AND FEE STRUCTURE

***UNDERGRADUATE COURSE (B.A.):**

* The Prospectus (2024-25) shall be available for download at the website of the Simen Chapari College, Simen Chapari (www.simenchaparicollege.org). The students are to go through the Prospectus before applying.

*Applicants must apply through SAMARTH e-Gov Portal <https://assamadmission.samarth.ac.in>.

*(Assam State Higher Education Admission Portal on SAMARTH). Candidates who apply through SAMARTH Portal will only be considered for admission. Apart from applying in SAMARTH Portal, the applicants have to apply in Simen Chapari College Admission Portal www.simenchaparicollege.org (The candidates must apply through Simen Chapari College Admission Portal along with SAMARTH Portal for Admission.)

***DOCUMENTS REQUIRED FOR ADMISSION:**

- (i) Two copies of passport size photograph.
- (ii) H.S.L.C. Certificate/Admit Card for verification of age.
- (iii) A Conduct-cum Character Certificate from the Head of the institution last attended by the student.
- (iv) Marks Sheet/Grade Card from H.S.L.C. onwards.
- (v) Caste Certificate, if applicable, from competent authority.
- (vi) Permanent Residence Certificate.
- (vii) Gap period certificate, if the student has discontinued his/her study.
- (viii) Income Certificate from the competent authority.

Eligibility

For Bachelor of Arts (B.A.): A student who has passed higher Secondary Examination (10+2) of the Assam Higher Secondary Education Council, or equivalent examination (10+2) recognised as such by university will be eligible for admission into the 1st Semester of the Six Semester Degree Course in Arts.

Selection of Candidates

Candidates shall be selected for admission strictly on merit basis i.e. viva voce, entrance/written test. The 1st, 2nd & 3rd Merit List will be notified in the college website www.simenchaparicollege.org. However, reservation system is also maintained as per state govt. rule. An Admission Committee is constituted of all the heads to conduct the entire admission process and its decision shall be final in this regard.

Admission

Selected candidates are to get themselves admitted on the stipulated date and time through both online and offline mode.

For details visit college website : www.simenchaparicollege.in

Reservation

Out of the total intake seats, the following percentage of seats are reserved for SC/ST/OBC/MOBC/

ST 15%

SC 7%

OBC/MOBC 15%

PWD Students 5%

Provided that if eligible candidates of the above categories are not available, the seat will be treated as unreserved. The minimum eligible marks will be relaxed by 5% for SC/ST/ & PWD candidates.

Intake Capacity:

B.A. 1st Semester : 450 Nos.

B.A. (Major)

- | | |
|--------------------------|-----------|
| (i) Assamese | : 50 Nos. |
| (ii) Bodo | : 70 Nos. |
| (iii) Economics | : 30 Nos. |
| (iv) English | : 30 Nos. |
| (v) Education | : 45 Nos. |
| (vi) History | : 30 Nos. |
| (vii) Mathematics | : 20 Nos. |
| (viii) Political Science | : 75 Nos. |
| (ix) Philosophy | : 50 Nos. |
| (x) Sociology | : 50 Nos. |

Migration

Students coming from outside the jurisdiction of AHSEC/DU should submit Migration Certificate from their previous Board/Council/University.

Fee Structure

Session- 2024-25

Particulars of Fees	1 st Semester Major/Honours	3 rd Semester Major/Honours	5 th Semester Major/Honours
Admission fee	400	400	400
Library fee	340	340	340
Tuition fee	840	840	840
Development fee	700	700	700
Identity Card	50	50	50
Students' Union fee	250	250	250
Electricity fee	200	200	200
Exam. (Internal) fee	300	300	300
Contingency	300	300	300
Establishment fee	600	600	600
Magazine fee	150	150	150
NSS/NCC fee	60	60	60
University Fee	650	650	650
Total	4940/-	4940/-	4940/-

5. CENTRAL LIBRARY FACILITIES : DEPARTMENT OF LIBRARY

INTRODUCTION

Library: -The name of the Library of Simen Chapari College is now named as the Central Library. The Simen Chapari College was established in the year 1994. The college was established through the efforts of the People of the locality. It has the strength of not less than 15000 numbers of books. This library is now centered in the Southern part of the college building (In the ground floor of the two storied building) facilitated with reading tables, computer section for e- learning and spacious area for the library team.

Objectives:

The College Library intends to-

1. Extend support to teaching, learning and research initiatives of the college
2. Provide career employment information resources to the users
3. Provide access to internet, OPAC and e-resources
4. Create a suitable ambience for optimum usage of library resources

5. Assist in retrieval of reading material and e- resources.
6. Be of service to the neighboring community, senior citizens, alumni by extending the available information resources endeavor to meet changing user needs challenges
7. Be one of the most resourceful houses for students' capacity building.

A. LIBRARY IS AUTOMATED USING INTEGRATED LIBRARY MANAGEMENT SYSTEM (ILMS)

Library has initiated the automation process with Integrated Library Management system SOUL 3.0 of INFLIBNET centre purchased in August 2022. Further, the library at the initial stage started to create the book and user database using the ILMS. Till date, about 9000 numbers of books (Retrospective conversion) are converted into the electronic bibliographic accessible form. Further, all the library users membership detail is converted into machine readable form.

a. Integration of RFID with ILMS

For smooth and fast service, the library has upgraded and links its ILMS SOUL 3.0 with the RFID system where books and patrons are linked with RFID tag. About, 7000 books and all the library users (students, teachers and Non-teaching staff) were completed with RFID tag.

b. Automated circulation integrating RFID with ILMS

The library has currently upgraded its manual issue –return system into the RFID supporting automated system. Books are issued using the RFID detecting scanner of both the user and books.

c. Migration of Manual Library gate with RFID supporting Automated Gate

The library has upgraded its existing manual Gate register system with the automatic RFID Biometric Access control system of its library users.

d. OPAC Browsing Facility

For maximum use of the existing library collection, the OPAC (Online public access catalogue) browsing facility is made available through OPAC nodes.

e. LAN set up with networking

The ILMS server SOUL 3.0 is further extended using the LAN connectivity to five more computers.

f. Digital Notice Board

The library is using the digital notice board for disseminating the current information of collection, transaction statistics, etc. Further, the current status of the users can be known through the Digital notice Board.

- g. **Book Tagging and Identity card Printing:** Presently, the library after acquiring the RFID system from vendors has enhanced capacity building of its staff who are directly handling the Book tagging and I card printing with barcode facility.

B. Subscription to e-resources

The library has initiated the process of registration to the e-shodhsindhu (N-LIST) of INFLIBNET Centre. Further, the registration is successfully received by INFLIBNET centre. Further, the Library has provided the link to the different Open educational resources and ICT initiatives of Ministry of Education, government of India such as National Digital Library of India, e-PG Pathshshala, SWAYAM, Shodhganga, CEC

Open Education Resources for UG courses, SWAYAM –PRABHA. Moreover, the library has provided the access facility of ten computers for browsing the OER resources and other academic internet resources.

LINK TO Open Education Resources (OER)

ICT INITIATIVES OF MINISTRY OF EDUCATION, GOVERNMENT OF INDIA

1. National Digital Library of India

It connects all the digital libraries of India into a single platform where one can access e-books, e-articles, previous years question papers, educational videos related to a course, competitive examinations study materials, etc. For more information, please visit <https://ndl.iitkgp.ac.in/>

2. E-PG Pathshshala

This online resource platform for learning is another ICT initiative of Ministry of Education, Government of India. It covers 70 subjects where both textual and videos learning materials are disseminated in the online mode. Under each subject, paper wise e-content is organized. Under each paper, different modules are provided. Paper and modules can be imagine with similar concept of a book having different chapters. For more information, one may visit <https://epgp.inflibnet.ac.in/>.

3. CEC Open Education Resources for UG courses

Consortium for Educational communication: an autonomous inter-university centre of UGC on electronic media has taken the initiative to develop e-content in 87 Under Graduate subject based on the model syllabi of UGC. The e-content are prepared after following the four quadrant approach of e-content creation. For further information, one may visit [https://cec.nic.in/cec/curriculum class](https://cec.nic.in/cec/curriculum_class).

4. SWAYAM

It is platform where different courses are provided for the learners from school level to the PG level. Now- a- days' even formal courses are available in the online environment where the students will not only learn but also get due acknowledgement in the form of certification. For getting the more information on SWAYAM platform, learners can visit the website <https://swayam.gov.in/>.

5. Shodhganga

This platform provided access of full text thesis of the Research scholars who has been awarded the Ph.D degree from any recognized universities/institutes of India <https://shodhganga.inflibnet.ac.in/>

6. SWAYAM PRABHA: Learning without internet connectivity through the help of satellite channels like Television networks of Dish TV, DD DISH, etc, Here the learners can attend the lectures of the quality teachers. There are 34 DTH channels which telecast the programme from school to the higher education level. An online platform is also build to assist the users in using the SWAYAM PRABH channels <https://www.swayamprabha.gov.in/>

Library Architecture:

The Library Hall consists of Reading Room, periodicals sections, reference & competitive section, server room, digital library, circulation center.

Users: The clientele of library includes all the students, teaching faculty, & non-teaching staff.

Collection:

Library has about 15000 (fifteen thousand) books at present & it covers many broader to minute subjects.

Library subscribes to journals, periodicals related to subject & also to recreational magazines.

Library subscribes to 5 newspapers covering English& Assamese.

Library Section:

1. Reference Section 1
2. Books Sections
3. Newspaper reading section
4. Internet facility
5. Stock
6. Books issue section
7. Books Return section

LIBRARY SERVICES

1. Digital Library card to Teachers & Students
2. Books borrowing facility
3. Reference service
4. Career Guidance/Competitive skills development
5. Internet service
6. OPAC Online public Access Catalogue
7. Reprographic service
8. CAS – Current Awareness Service
9. News Paper Clipping service
10. English improvement texts

Text Book Services :-

The main aim of college library is to support the formal& informal education by providing the required reading materials to the users. The library acquires reading materials on all disciplines taught in the college. Our college library has a good collection of textbooks catering to the needs of students as most of them come from rural area and belong to socially and economically under privileged sections of the society who cannot afford to buy text books. Library Books are provided to the students.

Library issues 2 books to Under Graduate Students and Teachers. Every book will be issued for 15 days and renewed in time. Books are issued to the students on all days of the week during working hours.

Library reading Room

The Library provides vast material on various branches of knowledge. The library has a spacious reading room where in the students and staff may go through the periodicals, newspapers, magazines, subject journals covering all the language spheres. Some back volumes of journals are also available.

The List of available reading material:

- | | |
|--------------------------------------|---------|
| 1. Journal | 10 Nos. |
| 2. Competitive and General Magazines | 10 Nos. |
| 3. Newspaper | 05 Nos. |

News Paper clipping Service:-

Newspaper clippings regarding news covered about the college activities are collected and maintained.

Career and Course Service :-

Library displays latest notifications regarding career opportunities and availability of various courses in deferent universities on notice board.

Competitive Section:-

Library tries to inculcate reading habits at the initial stage so that the students become regular and effective users of future and face the competitive world.

The library has a good collection of competitive material for various exams and Entrance Test.

Recreational Center :-

Library also provides with light reading material like magazines, weeklies, novels for recreation. Every day around 100 to 120 numbers of student and 10 to 20 numbers of staff members visit the reference section. Average number of books issued per year is 5000 Nos.

Internet facility is provided in the library where the students and staff may browse the online journals of their interest. Free e-journal list is placed in the library. CD's on different subjects are also available. **Subscription to N-LIST programme of UGC INFLIBNET.**

GYMNASIUM:

The college has a well-equipped gym facility for both staff and students. It is equipped with treadmills, exercise benches and other weight training apparatus.

INDOOR STADIUM:

The college has a well-equipped indoor stadium mainly for Badminton, Table Tennis and Weight Lifting.

CANTEEN:

The College Canteen is the right place for food and some fun. It provides a variety of foods and beverages at reasonable rates. The canteen is spacious, clean and hygienic.

Eco Club:

Simen Chapari College has an Eco club for maintaining better environment.

Health & Sanitation Club:

The Health & Sanitation Club cares for healthy and pollution free environment.

There are other bodies like **Rover and Ranger Unit, Unnat Bharat Abhiyan Cell, Child Development Centre.**

6. HOSTEL FACILITIES:

A. Girls' Hostel: There are 2 (two) Nos. of Girls' Hostel with seat capacity of 60 Nos. The selection of students will be mainly on merit basis. However, some seats are reserved as follows:

- 15% for ST
- 7% for SC
- 15% for OBC/MOBC
- 5% for Physically Challenged students

N. B. The intending students (Boys & Girls) shall have to submit their application for Hostel Admission on the day of Admission.

For the Session - 2021-22

Particular/Items/Heads	Amount	Remarks
Yearly Hostel Admission & Establishment fee	Rs. 500.00	<input type="checkbox"/> Caution Money will be refunded at the time of leaving the Hostel after the completion of the course
House Rent (Per year)	Rs.3000.00	
Electricity fee & Water Supply fee (per year)	Rs. 500.00	
Caution Money (refundable)	Rs. 400.00	

Total	Rs. 4400.00	only.
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The fee structure may vary subject to changes in decision of the committee.

7. ACADEMIC CALENDAR

□ Academic Calendar:

In terms with the Academic Calendar provided by Dibrugarh University, the college has prepared its own college Academic Calendar for the entire academic session **2024-25** which reflects all the academic activities to be conducted during the session including its working days, tentative examination dates, holidays and other activities. The Academic Calendar is provided at the time of starting the classes.

□ Academic Session:

B.A. 1st, 3rd & 5th Semester : From June to December.

B.A. 2nd, 4th & 6th Semester : From January to May.

□ Class Hours:

From 9.00 A.M. to 3.30 P.M. (Subject to change from time to time).

8. PRACTICES FOR STUDENTS' SUPPORT AND PROGRESSION

Students' Union:

There is an Executive Body of the student community directly elected / selected by the students to look in to the problems and to make all-round development of the student community as well as the college as a whole.

□ Additional Teaching:

The college has been facilitating for Additional/Remedial Coaching Classes for educationally disadvantage and other backward & slow learners without charging extra tuition fee.

Computer Lab.

The college has a Computer Laboratory of its own with Wi-Fi connection consisting of --

Computer : 10 Nos.

Server : 01 No

Digital Board with Projector : 02 No

Language Lab:

Language Lab. facility has been provided.

Digital Classroom

The college has already provided 2 numbers of Digital Classroom with a view to modernize the

Teaching learning activities:

ICT Facility

The college has recently signed an MoU with ICT Academy, Chennai (an initiative by Govt. of India for implementing various ICT tools and its uses). Also, this MoU will be helpful for the college in faculty development programmes, Seminars, Workshops and upcoming courses in National Education Policy. Presently, the college has taken initiatives for proper utilization of the same.

Sports facilities:

The college from its very beginning has been providing adequate facilities to the students to Promote games and sports. The college provides a good number of sports materials.

Gym:

The college has a well-equipped gym. facility for staff and students. It is equipped with treadmills,

exercise benches and other weight training apparatus.

CG & CC (Career Guidance & Counseling Cell) :

The objective of the CG & CC is to bring awareness among the college students regarding choice of

courses relating to career opportunities in future.

N.S.S. :

The College has a National Service Scheme (N.S.S.) unit under Dibrugarh University with an intake capacity of 100 volunteers and one of the teachers of the college is In-Charge of the same as Programme Officer.

Health and Sanitation Club:

The college has a health and sanitation club (CHSC) which provides awareness on health and hygiene among the students and local public from time to time.

College Magazine:

The Students' Union of the college publishes its yearly Magazine for developing Intellectual, creative and literary aspects of the students. It also reflects the performance of the students in extracurricular activities.

Concession of Fee:

Concession of fee in Admission is provided for the poor and needy as well as physically challenged students.

Scholarships:

(a) State Government & Merit Scholarship :

The State Government offers post matric & merit scholarships to students belonging to SC/ST/

OBC/MOBC students, but they must maintain strict discipline and regular attendance for the same.

9. DISCIPLINE & RESTRICTIONS:

□ Discipline:

Students shall abide by the Rules and Regulations of the college in force. They shall give due respect to the teachers and staff of the college and shall show decent and cordial behaviour to other students.

Uniform:

The Students must maintain the following college uniform:

Boys : White shirt and black colour long pant.

(Multi-pocketed long pant & jeans pant are not allowed)

Girls: □ Salwar-Kameez (white colour) □ Dupatta- (navy blue)

(Salwar should be long type up to Knee and patiala pant).

□ Chadar - (blue coloured border) □ Mekhela- (white colour)

□ Blouse- (navy blue)

N.B.:

1. Uniform must be descent and not uncouth in the name of fashion. Wearing ballon-fashioned trousers and leggings are strictly prohibited.

2. Hair cut of other than descent look is not permissible.

3. Wearing of ear-rings, bracelets and chains by boy students except on customary and religious ground are restricted.

4. Tattoo of any kind is not only harmful but also odd looking and hence unacceptable.

Restrictions:

The following are the restrictions imposed upon the students of the college:

(a) Ragging of any type inside and outside the campus.

(b) Disruption of Classes.

(c) Destruction of college property.

(d) Misbehavior to the teachers, employees, students and other fellows.

(e) Use of drugs, Gutkha, smoking etc.

(f) Entering with weapons.

(g) Active party politics which can disturb the academic & general atmosphere of the college.

(h) Use of Mobile Phone inside the Class Room.

(i) Any other activities which demean the good name of the college.

Identity Card:

All students are required to collect their identity cards issued at the time of their admission. They must wear their identity cards at all times with them while in the college. Students' entry into the campus may be denied for non possession of valid identity card.

10. EXAMINATIONS

- There shall be two **In-semester Examinations** for B.A. students in each semester bearing 40 marks for each CBCS course and **One-in-Semester Examination for FYUGP**.
- **Class Test:** Class tests are also conducted from time to time by the concerned departments.
- **Internal Assessment:** For B.A. Programme(CBCS) under D.U. 20% marks is allotted for internal assessment and 80% marks shall be for theory part of every course. Out of total 20 marks of internal assessment 50% marks will be for In-semester Examination and 25% for seminar, group discussion. etc. and 25% marks for class attendance.

Internal Assessment for FYUGP Programme under D.U. also, 20% marks is allotted for internal assessment and 80% marks shall be for theory part of every course. 10% of marks from Seminar, Group Discussion, Home Assignment etc. and another 10% is counted from the marks secured in the sessional test examination.

Betterment examination:

A student shall be entitled to take the betterment examinations in any two theory courses of any of the 6 (six) semesters after passing the 6th semester examination only. In this case the higher marks secured by the student shall be retained. The student shall have to apply for betterment examination within one year of passing the 6th semester examination. No betterment shall be allowed in the practical examination.

11. DEPARTMENTS:

1. DEPARTMENT OF ASSAMESE

- **Programmes Offered:**
BA Programme : Honours/Major & Non-Honours.
- **Faculty Members:**
 1. Dr. Runu Gogoi, M.A. M. Phil. Ph. D. (HoD)
 2. Mr. Promud Handique, M.A.
 3. Mr. Debojit Pegu, M.A.
- **Periodical Publications:**
 1. Pansoi (wall magazine)

2. DEPARTMENT OF BODO

2. □ **Programmes Offered:**
3. B.A: Honours/Major & Non-Honours.
4. □ **Faculty Member:**
 5. 1. Mr. Sabet Basumatary, M.A.
 6. 2. Mr. Dhaneswar Narzary, M.A.
 7. 3. Mr. Raphwdai Machahary, M.A. B.Ed.
 8. 4. Mrs. Bhumsri Ramchiary, M.A., B.Ed., M.Phil.
9. □ **Periodical Publications:** 1. Airakhi

3. DEPARTMENT OF ECONOMICS

- **Programmes Offered:**
BA Programme : Honours/Major & Non-Honours.
- Faculty Members:**
 1. Mr. Trailukya Phukan, M.A. M.Phil. (HoD)
 2. Dr. Kubir Bahadur Chetry, M.A. Ph. D.
 3. Dr. Debajit Dasgupta, M.A. Ph.D.
 4. Dr. Subharani Basumatary, M.A. M. Phil. Ph. D.
- **Periodical Publications:**
 1. Oikonomia (Wall Magazine)

4. DEPARTMENT OF EDUCATION

- **Programmes Offered:**
BA Programme : Honours/Major & Non-Honours.
- **Faculty Member:**
 1. Mr. Gopal Tamuli, M.A., NET. HoD

2. Dr. Buli Gogoi, M.A., Ph.D.
3. Mrs. Namita Dutta , M.A., M.Phil.
4. Mr. Narayan Sarmah, M.A.

Periodical Publications:

1. Educare (Wall Magazine)

5.DEPARTMENT OF ENGLISH

Programmes Offered:

BA Programme : Honours/Major & Non-Honours.

Faculty Member:

1. Mr. Krishna Bhujel, M.A., NET, B.Ed. HoD.
2. Dr. Shanti Doley, M.A., M.Phil., B.Ed., Ph.D.
3. Dr. Kushalata Gogoi, M.A., Ph.D.
4. Dr. Devanand Singh, M.A., Ph.D.

Periodical Publications:

1. Eden (Wall Magazine)

6.DEPARTMENT OF HISTORY

Programmes Offered:

BA Programme: Honours/Major & Non-Honours.

Faculty Member:

1. Mr. Puspa Kanta Doley, M.A.
2. Mr. Jugendranath Pegu, M.A.
3. Dr. Chakrapani Jyoti Kuli, M.A. Ph.D.

Periodical Publications:

1. Historia (Wall Magazine)

7.DEPARTMENT OF PHILOSOPHY

Programmes Offered:

BA Programme : Honours/Major & Non-Honours.

Faculty Member:

1. Dr. Jiban Buragohain, M.A., Ph.D. HoD.
2. Mrs. Rini Saikia, M.A., M.Phil.
3. Dr. Bipul Chutia, M.A., Ph.D.
4. Dr. Sulekha Konwar, M.A., Ph.D.

Periodical Publications:

1. Wisdom (Wall Magazine)

8.DEPARTMENT OF POLITICAL SCIENCE

Programmes Offered:

BA Programme : Honours/Major & Non-Honours.

Faculty Member:

1. Mr. Bhupen Chungkrang, M.A., (HoD)
2. Dr. Ananta Doley, M.A., M.Phil. B.Ed., Ph.D. (NET)
3. Dr. Haren Charah, M.A. Ph.D.
4. Mr. Bhupendra Pegu, M.A.

Periodical Publications:

1. Paradise (Wall Magazine)

9.DEPARTMENT OF SOCIOLOGY

Programmes Offered:

BA Programme : Honours/Major & Non-Honours.

Faculty Member:

1. Mr. Tankeswar Boruah, M.A., (HoD)
2. Mr. Sarmanath Pegu, M.A.3. Mr. Atul Chandra Doley, M.A.
4. Dr. Sinu Pegu, M.A. Ph D

□ **Periodical Publications:** 1. Samannaya (Wall Magazine)

10. DEPARTMENT OF MATHEMATICS

□ **Programmes Offered:**

B.A: Honours/Major & Non-Honours.

□ **Faculty Member:**

1. Mr. Dear Doley, M.Sc.,
2. Mr. Rajesh Pegu, M.Sc., (HoD)
3. Mr. Emtan Doley, M.Sc.,

12. Academic & other In-charge:

For proper maintenance of the academic and Management aspects of the college, the Senior faculty members are assigned specific responsibilities.

13. COMMITTEES

□ **Internal Quality Assurance Cell:**

The Internal Quality Assurance Cell of the College is constituted for a term of two years under the Permanent chairmanship of the Principal consisting of its members from Governing Body, Teaching and Non-Teaching staffs and local society for looking after and monitoring and coordinating the overall academic and non-academic activities of the college for ensuring quality up-gradation.

□ **College Academic Monitoring Committee:**

There is a College Academic Board in the college with the chairmanship of the Principal having all the Heads of the Dept. as members for academic planning, maintenance of proper academic atmosphere of the college and also to look after the various academic aspects of the college. The term of the council is two years. The board conducts and monitors all the In-semester examinations and the evaluation process.

□ **Admission Committee:**

The College Academic Board constitutes an Admission Committee consisting of members from teaching and non-teaching staff for a term of one year with a view to conduct admission smoothly.

□ **Alumni Association:**

There is an Alumni Association consisting of all ex-students as its members with a view to engage themselves for the development of the college and the locality. For the smooth conduct of the activities of the association, an executive committee is constituted with 20 to 25 members for a term of two years.

□ **Women Study Cell:**

The college has formed a Women Study Cell with a view to deal with the problems and prospects of girl students as well as the women of the locality and create awareness on gender equity, small savings, primary health care and other women related issues.

□ **Grievance Redressed Cell:**

There is Grievance Redressed Cell having 5 to 7 members from teaching, non-teaching staffs and Students constituted for a term of two years to redress and solve the grievances and problems of its stakeholders.

Planning Board:

A Planning Board is constituted by the G.B. of the college for preparing short term and long term plans and programs for the development of the college.

□ **Hostel Management Committee:**

The Hostel Management Committee of the college is constituted for a term of two years consisting of members from teaching and non-teaching staff to look after the affairs of the hostel and to ensure better academic atmosphere in the hostel.

14. COMMUNITY MUSEUM

With the intention to inculcate an explorative mind among the students, the college has recently established a Community Museum. The Community Museum is open to all the teachers, students, local people, researchers and tourists to visit and collect information for different purposes.

15. (a) Provisions for prohibition of Ragging Activities in side & outside of the College Campus and Anti-ragging measures :

The college has been taking different measures for prohibition of Ragging in the college from the very beginning. In this respect in pursuance of the UGC Regulation on **Curbing the menace of Ragging in Higher Education Institution, 2009** - in the sub-clause 6.4.1. The college has constituted **Anti-Ragging Squad** and **Anti-Ragging Committee** for prohibiting and taking immediate measures for Ragging. The students and parents may call and approach any person/persons for any problems owing to ragging related incidents.

(b) Anti-ragging Helpline:

(i) The National Anti-Ragging Helpline: 1800-180/5522 (Toll free)

(ii) Principal of the college: 9954785201

(iii) College Anti-Ragging Squad:

□ To maintain round the clock visit to the college campus particularly during the working hours in the college, and quite often, visits around at odd hours at the Hostel Campus.

□ To conduct on the spot enquiry into any incident of ragging by the Head of the Institution or any faculty, staff member or students, parents or by any other person as the case may be, and the enquiry report along with the recommendation shall be submitted to the Anti-Ragging Committee for action.



